



Introduction to Health Information Management (HIM)

15 – 19 February 2027
Cape Town (South Africa)



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Introduction:

Health Information Management HIM is a fundamental pillar of the healthcare industry. This HIM course participants will explore HIM in depth, passing the comprehensive management of patient healthcare data and ensuring its accuracy, accessibility, and security. HIM professionals in maintaining healthcare service quality, ensuring regulatory compliance, and optimizing healthcare facility operations.

This Health Information Management HIM course offers an initiation into the field, equipping learners with a foundation in the key principles and practices of HIM. Participants are contemplating a career in healthcare administration, looking to expand their knowledge as healthcare professionals, or aiming to grasp the essential nuances of healthcare data management.

This comprehensive Health Information Management HIM program lays the groundwork for a successful journey into the dynamic field of HIM. It provides learners with practical insights and tools to navigate the intricacies of healthcare data in the modern healthcare landscape.

Targeted Audience:

- Aspiring healthcare administrators.
- Healthcare students and professionals seeking to broaden their expertise.
- Medical coders, billers, and transcriptionists.
- Health informatics and health IT specialists.
- Individuals with a curiosity about the intricacies of healthcare data management.

Course Objectives:

Upon this Health Information Management HIM course, participants will have the ability to:

- Define Health Information Management and elucidate its pivotal role in healthcare.
- Comprehend the legal and ethical dimensions of managing healthcare data.
- Delve into the significance and function of electronic health records EHRs and health information systems.
- Familiarize themselves with healthcare data standards and terminologies, facilitating effective data exchange.
- Appreciate the criticality of data privacy and security in HIM and its implications.
- Gain insights into emerging trends and the multifaceted challenges confronting Health Information Management.

Targeted Competencies:

The target competencies in this Health Information Management HIM training will:

- Proficiency in Healthcare Data Management.
- Adeptness in Legal and Ethical Compliance.
- Profound Knowledge of Electronic Health Records EHR.
- Competency in Health Information Systems.
- Mastery of Data Privacy and Security.
- Skillfulness in Healthcare Data Standards.
- Awareness of Emerging Trends and Challenges in HIM.

Key Insights into Health Information Management:

A Health Information Management professional's role involves duties and a breadth of knowledge. In this course, Participants can explore case studies in Health Information Management to understand the importance and benefits of HIM in real-life scenarios. These case studies will enhance the learning experience by providing examples of how HIM impacts patient care, data governance, and healthcare outcomes.

The course prepares participants for Health Information Management certification, highlighting the skills of a Health Information Management technician and the pathway to becoming a qualified Health Information Management analyst. By introducing these concepts, the program emphasizes the "why" of Health Information Management and why it matters. It is a crucial part of today's healthcare industry.

This Health Information Management training focused on current and future technologies and methodologies that drive the field, such as Health Information Management technology. Participants will learn the competencies required for effective management and utilization of health information, preparing them to contribute to healthcare quality.

The course concludes with an emphasis on the importance of Health Information Management in the healthcare ecosystem. It underlines how HIM professionals ensure that health information is a resource to support clinical and administrative decision-making, thus enhancing the overall quality of patient care and healthcare services.

Course Content:

Unit 1: Introduction to Health Information Management:

- Definition and Scope of Health Information Management.
- Historical Evolution of HIM.
- Contemporary Significance in Modern Healthcare.
- Emerging Roles and Responsibilities.

Unit 2: Legal and Ethical Considerations:

- HIPAA Health Insurance Portability and Accountability Act and Patient Privacy.
- Medical Ethics and Ethical Dilemmas in Healthcare.
- Regulatory Compliance and Governance.
- Consequences of Non-Compliance.

Unit 3: Electronic Health Records EHR:

- Role of Electronic Health Records EHRs in Healthcare Transformation.
- Benefits and Challenges of EHR Implementation.
- Utilization of EHRs in Clinical Practice.
- Interoperability and Data Sharing.

Unit 4: Health Information Systems:

- Anatomy of Health Information Systems.
- Health Information Exchange HIE and Its Influence on Care Coordination.
- Achieving Interoperability in a Complex Healthcare Ecosystem.
- IT Infrastructure and Management.

Unit 5: Data Standards and Terminologies:

- SNOMED CT Systematized Nomenclature of Medicine Clinical Terms.
- LOINC Logical Observation Identifiers Names and Codes.
- ICD International Classification of Diseases Codes.
- Mapping and Standardization in Healthcare Data.

Unit 6: Data Privacy and Security:

- Safeguarding Patient Information.
- Cybersecurity Best Practices.
- Responding to Healthcare Data Breaches.
- HIPAA Security Rule and Compliance Measures.

Unit 7: Future Trends and Challenges:

- Telehealth and Remote Patient Monitoring.
- Harnessing Big Data Analytics in Healthcare Decision-Making.
- Patient Engagement Strategies through Health Information Portals.
- Evolving Healthcare Policies and Regulations.